

Gosberton House School
Headteacher: Ms L Stanton
Email: enquiries@gosberton-house.lincs.sch.uk



Disclosure & Barring Service - Applicant Check

Dear Applicant

This letter is to inform you that if you are considered for appointment to the post for which you have applied, you will be subject to a check of criminal and other records.

The 1997 Police Act allows employers to obtain this information on people who are being considered for appointment to positions involving work with children, vulnerable adults or other positions of trust.

This information is obtained from the Disclosure & Barring Service, an executive agency of the Home Office who provide a range of official data sources for recruitment purposes.

The Lincolnshire Educational Trust Ltd is registered with the Disclosure & Barring Service and have to comply with their strict requirements for ensuring that sensitive personal information is handled and stored appropriately and is kept for only as long as necessary.

Please note that previous criminal convictions are not an automatic bar to employment. You are therefore encouraged to disclose details of any previous criminal convictions on your application form.

If you are invited for interview and, following interview, are being considered for the post you have applied for, we will ask you to produce proof of identity which requires 3 documents from the following:

- Passport
 - Birth Cert
 - Marriage Cert
 - Driving licence
- Plus proof of address for the last 5 years



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